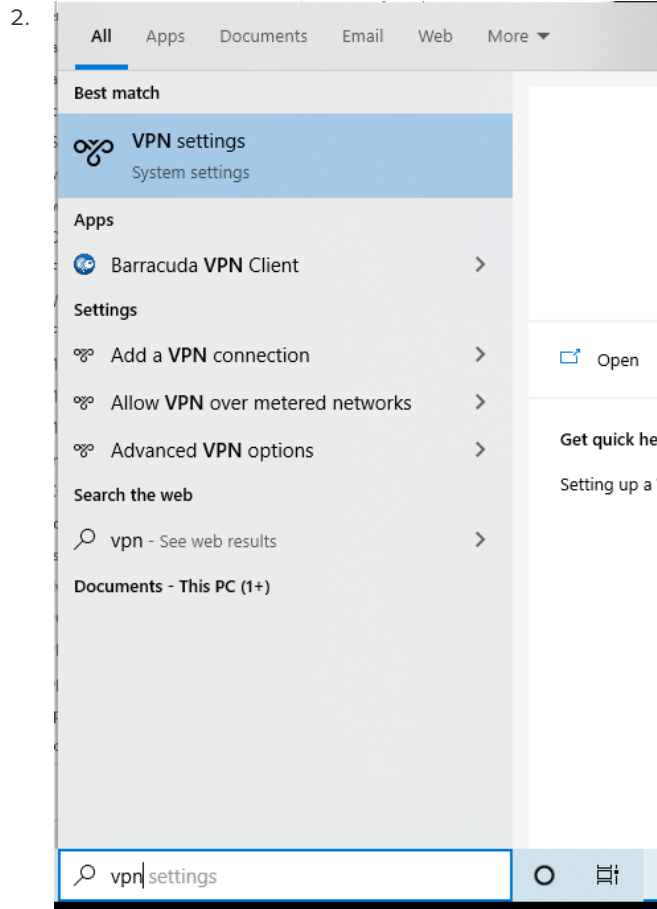
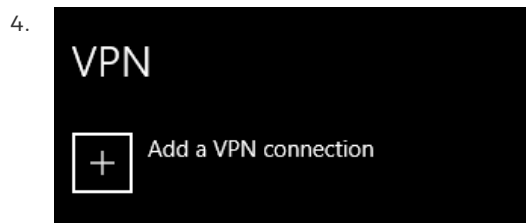


# VPN Connection

1. Click on Start and type in VPN, you should see **VPN Settings** as an option - click that option



3. Click **ADD A VPN CONNECTION**

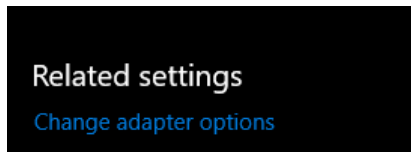


5. In the add a VPN connection panel, enter the following:  
VPN Provider: Windows (Built-In)  
Connection Name: WBA  
Server Name: jobs.wbahomes.com  
VPN Type: LT2TP/IPsec with pre-shared Key  
Pre-Shared Key: Emailed to you separately  
Type of Sign in: Username / password  
Username: email address  
Password:

Remember my Sign in Info : Yes

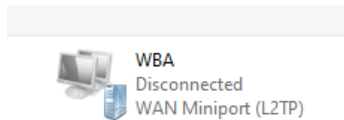
6. Click SAVE
7. Look down the screen for the CHANGE ADAPTER OPTIONS link

8.



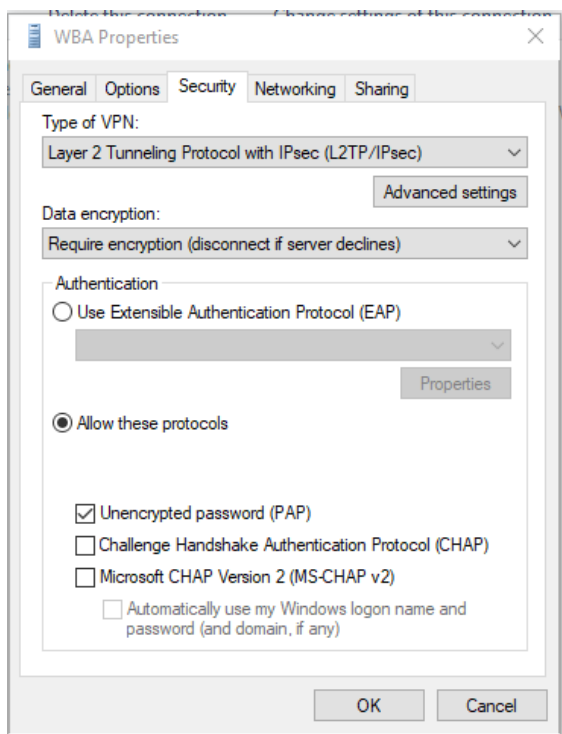
9. In that section you will see an option called WBA

10.



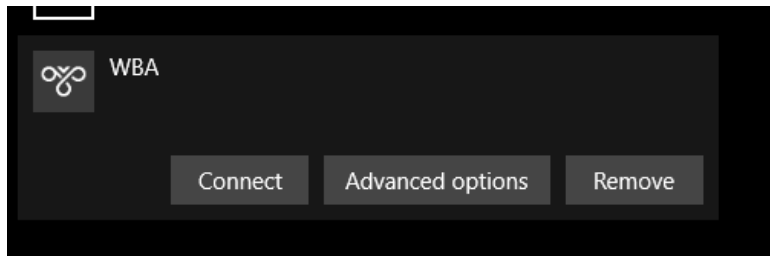
11. Right click on WBA and select PROPERTIES
12. Go to the SECURITY TAB, make sure you have the following setup:  
Type of VPN: Layer 2 Tunneling Protocol with IPsec (L2TP/IPsec)  
Data Encryption: Require encryption  
Allow these protocols - only have Unencrypted Password (PAP checked)

13.



14. Click OK
15. You can close the settings window and return to the main VPN screen. Click on the WBA entry and click on CONNECT

16.



#### Using VPN Connection

1. Open Windows Explorer.
2. Type in \\192.168.1.223, then hit Enter.
3. A dialog box will display, enter your username and password for your computer at the office.  
Username: wba\username  
Password: your wba password
4. You will now have a listing of all the server folders and you can treat this connection like you were sitting at the office.